



**The Mehsana Urban  
Co-Op. Bank Limited**  
(Multi State Scheduled Bank)

## **RECRUITMENT NOTICE**

The Mehsana Urban Co-operative Bank Ltd., one of Gujarat's leading Multi-State Co-operative Banks is looking for qualified and experienced talents in following areas :-

<b><u>Online Registration of Application starts from</u></b> <b>21<sup>st</sup> October, 2021</b>	<b><u>Last date for Online Registration of Application</u></b> <b>10<sup>th</sup> November, 2021</b>
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### **[1] CHIEF RISK OFFICER**

Number of Posts	-01-
Grade/Scale-V	Assistant General Manager
Age Limit As on 21 <sup>st</sup> Oct, 2021	Not more than 50 years
Educational Qualifications	Graduation/Post Graduation in any stream [recognized/ approved by Government, Government Bodies/ AICTE] with Professional certification in Financial Risk Management from premium institutes such as (1) Global Association of Risk Professionals [GARP], (2) Certification from PRIMA Institute or its equivalent institute.
Experience	Minimum -10- years experience in Commercial Banks including credit and operational areas of which minimum -05- years of experience in Credit & Risk Function.  Additionally, following experience is preferable :-  [a] Hands on implementation of Integral Risk Management system for the Bank/FIs.  [b] Hands on experience in Assessing and Managing various types of risks and mitigation thereof.
Role & Responsibility	The Chief Risk Officer shall oversee the entire process of Risk Management in the Bank. He/She will be responsible for implementation and review of the various Risk Models, developing policies, procedures and pricing models, etc., of the Bank.  The role of Chief Risk Officer, will be broadly classified under the following area of operations :-  [a] Credit Risk Management [b] Market Risk Management [c] Operational Risk Management [d] Liquidity and Interest rate Risk Management [f] Cyber Security Risk [e] Compliance Risk/Regulatory Risk
Posting	Bank's Head Office, Mehsana
Remuneration	At par with industry, negotiable

## **[2] COMPANY SECRETARY**

Number of Posts	-01-
Grade/Scale-III	Senior Manager
Age Limit As on 21 <sup>st</sup> Oct, 2021	Not more than 40 years
Educational Qualifications	Company Secretary
Experience	-05- years of working as Secretary to Board
Role & Responsibility	[a] To ensure compliance and corporate governance and to guide the board on various strategic, governance.  [b] Secretarial level works for Board of Directors meeting, Board of Management Meeting, any other committee related meetings starting from drafting of agenda to minutes of the meeting.  [c] Handling Correspondence with the RBI/Regulator/Government Departments etc; on behalf of the Bank in connection with role of Company Secretary.
Posting	Bank's Head Office, Mehsana
Remuneration	At par with industry, negotiable

## **[3] CREDIT MANAGER**

Number of Posts	-05-
Grade/Scale-III	Senior Manager
Age Limit As on 21 <sup>st</sup> Oct, 2021	Not more than 35 years
Educational Qualifications	Designated as Chartered Accountant by the Institute of Chartered Accounts of India.  <b><u>OR</u></b> MBA[Finance] from a reputed University
Experience	Minimum 5 to 10 years experience of processing of large Credit Proposals in Banks. The candidate should be well conversant with the norms/guidelines of the Reserve Bank of India for processing Credit proposals
Training Compensation	Fixed at par with industry, negotiable
Posting	At any of the Bank's Branch/Office in the Districts of Ahmedabad, Surat, Mehsana.

## **[4] INTERNAL INSPECTION AUDITOR**

Number of Positions	-06-
Grade/Scale-II	Manager
Age Limit As on 21 <sup>st</sup> Oct, 2021	Not more than 45 years
Educational Qualifications	M.Com. First Class  <b><u>OR</u></b> MBA[Finance] from a reputed University
Experience	Minimum 5 to 10 years experience of working as Internal Inspection Auditor in Banks.
Training Compensation	Fixed at par with industry, negotiable

Posting	At any of the Bank's Branch/Office in the Districts of Ahmedabad, Surat, Mehsana.
Other Requirement	Candidate must be having good health since Inspection/Audit of Branches requires frequent travelling.