



**HARYANA PUBLIC SERVICE COMMISSION**  
**BAYS NO 1-10, BLOCK-B, SECTOR - 4, PANCHKULA**

Recruitment for 01 Post (Unreserved/ General) of Technical Advisor (Engg.) (Group-A)  
 in Haryana State Federation of Cooperative Sugar Mills Ltd. (Cooperation Department).

**ADVERTISEMENT NO. 6/2021**

| Item (s)   | Timeline   |
|--|------------|
| Date of publication                                | 22.10.2021 |
| Opening date for submission of online applications | 22.10.2021 |
| Closing date for submission of online applications | 05.11.2021 |

(The Commission's Website: [www.hpsc.gov.in](http://www.hpsc.gov.in))

**IMPORTANT**

Note:- One post (General) of Technical Advisor (Engg.) (Group-A) in Haryana State Federation of Cooperative sugar Mills Ltd. (Cooperation Department) was advertised vide advertisement No. 2 (2) of 2020 published on 27.08.2020. Against the said advertisement, no candidate has been found eligible. Hence, the Commission has decided to Re-advertise this post vide this advertisement.

- CANDIDATES TO ENSURE THEIR ELIGIBILITY FOR THE POST:** The Candidates applying for the aforesaid post should ensure that they fulfill all eligibility conditions for the post. Their admission to the recruitment process will be purely provisional subject to satisfying the prescribed eligibility conditions. The Commission takes up verification of eligibility conditions with reference to original documents only after the candidate has qualified for the interview.

**Note:** The decision of the Commission with regards to the eligibility or otherwise of a candidate shall be final.

- HOW TO APPLY:**

Candidates are required to apply online on the website <http://hpsc.gov.in/en-us/>. Detailed instructions for filling up online applications are available on the above mentioned website. No other means / mode of submission of application will be accepted.

- LAST DATE FOR RECEIPT OF APPLICATIONS:**

The online Applications can be submitted up to **05.11.2021** till 11:55 PM (Closing date).



4. **FACILITATION COUNTER FOR GUIDANCE OF CANDIDATES:**

In case of any guidance/information/clarification regarding their applications, candidature etc, candidates can contact over Helpline No (Technical) - 022-61306209, Helpdesk Email ID (Technical Queries) [hpscruitmentexam@gmail.com](mailto:hpscruitmentexam@gmail.com) on any working day, between 09.00 hrs and 18.00 hrs.

5. **Number & Name of Post: 01 (Unreserved/General) post of Technical Advisor (Engg.), (Group-A) in Haryana State Federation of Cooperative Sugar Mills Ltd. (Cooperation Department).**

6. **Essential Qualifications:-**

- (i) Graduate/Post graduate Degree in Mechanical Engineering with Ist division preferably with Boiler Operation Engineering Certificate.
- (ii) Hindi/Sanskrit up to Matric standard or higher Examination.

**Experience:**

At least 7 years' experience in Sugar Industry as Chief Engineer. Preference will be given to 2<sup>nd</sup> class ANSI.

- Note:**
- (i) The eligibility of the candidates with regards to educational qualifications and experience etc. will be determined as on the Closing date. Any improvement of marks in any educational qualification after the closing date shall not be considered for any purpose by the Commission.
  - (ii) All applicants must fulfil the essential requirements of the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts. No enquiry asking for advice as to eligibility will be entertained.
  - (iii) The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for interview.
  - (iv) In the event of number of applications being large, Commission will adopt short listing criteria to restrict the number of candidates to be called for interview to a reasonable number by any or more of the following methods:-
    - (a) On the basis of percentage of marks of the candidates in the minimum educational qualification prescribed in the advertisement.
    - (b) On the basis of percentage of marks of the candidates in different educational qualifications, with weightage as decided by the Commission.
    - (c) On the basis of desirable qualifications or any one or all of the desirable qualifications if more than one desirable qualification is prescribed.
    - (d) On the basis of higher educational qualifications than the minimum prescribed in the advertisement.
    - (e) On the basis of higher experience in the relevant field than the minimum prescribed in the advertisement.
    - (f) By holding a Recruitment Test.

The candidate should, therefore, mention all his/her qualifications and experience in the relevant field over and above the minimum qualifications.



(v) The term 'experience' shall mean the Service rendered on regular appointment on a particular post.

(vi) The experience certificate should be as per specimen given below:-

Letter Head of the Institution

(.....)

Reg. No. \_\_\_\_\_

**TO WHOM SO EVER IT MAY CONCERN**

No. \_\_\_\_\_

Date: \_\_\_\_\_

It is certified that Sh./Ms. \_\_\_\_\_ S/o/ D/o  
Sh. \_\_\_\_\_ resident of \_\_\_\_\_ has/had been  
working as Chief Engineer from \_\_\_\_\_ to \_\_\_\_\_ in our organisation.  
The total experience gained by the him/her as Chief Engineer works out to .....years  
.....months.....days. He/she is/ was drawing salary  
@ Rs. \_\_\_\_\_ per month.

It is further certified that above facts and figures are true and based on service record available in our Organization.

Date:

Name & Signature of the Employer/  
Competent Authority with seal.

7. Scale of Pay: FPL-12 (Rs.15600-39100+GP 7600)

8. Place of Posting: Panchkula

9. The relevant Service Rules & Amendments thereof (upto the issuance of this Advertisement) for this recruitment are available on the website [www.Haryanasugarfed.com](http://www.Haryanasugarfed.com).

10. The candidates of reserved categories who are applying for the above post of general category should fulfill all the eligibility conditions i.e. age, qualification, experience etc. as meant for general category candidates except fees.

11. Eligibility Conditions (Nationality):

The following general conditions shall apply to appointment to the service :-

(1) No person shall be appointed to the post unless he is:-

(a) a citizen of India, or

(b) a subject of Nepal, or

(c) a subject of Bhutan, or

(d) a Tibetan refugee who came over to India before 1<sup>st</sup> January,1962with the intention of permanently settling in India, or

(e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania, (Formerly Tanganyika and Zanzibar) Zambia, Malawi, Zaire and Ethiopia with the intention of permanently setting in India.



Provided that a person belonging to any of the categories (b), (c), (d) and (e) shall be a person in whose favour a certificate of eligibility has been issued by the Government.

12. **AGE LIMITS:** Candidates should not be less than 35 years and not more than 55 years as on the Closing date.
13. **Evidence of Age:** The Matriculation certificate or equivalent academic certificate thereto is the only acceptable document for evidence of age.
14. **APPLICATION FEE:**  
The category wise application fee payable through Net Banking, Debit Card and Credit Card upto 11:55 PM of the closing date i.e.05.11.2021 is as under:-

| Sr.No. | Categories of candidates  | Fees (Rs.) |
|--------|---|------------|
| 1.     | (i) For Male candidates of General category including Dependent Son of Ex-Serviceman of Haryana.      | 1000/-     |
|        | (ii) For Male candidates of General and all reserved categories of other States.                      |            |
| 2.     | (i) For all Female candidates of General Category including Female dependent of ESM of Haryana only.  | 250/-      |
|        | (ii) For Female candidates of General and all reserved categories of other states.                    |            |
| 3.     | (i) For Male and Female candidates of SC / BC-A / BC-B / ESM categories of Haryana only.              | 250/-      |
|        | (ii) Economically Weaker Sections (EWS) of Haryana.   |            |
| 4.     | For all Persons with Disabilities category candidates (with at least 40% disability) of Haryana only. | NIL        |

**Note 1:** Fee will not be refunded to those candidates who did not appear in the selection process.

**Note2:** Applications without the prescribed fee (unless remission of fee is claimed) shall be summarily rejected.

**Note 3:** Fee once paid shall not be refunded under any circumstances nor can the fee be held in reserve for any other examination or selection.

15. **How to Apply:**

Candidates are required to apply online using the website of the Commission i.e. <http://hpsc.gov.in/en-us/>. Detailed instructions for filling up online applications are available on the above mentioned website. The applicants are advised to submit only single application. However, if due to any unavoidable situation, if he/she submits another/multiple applications, then he/she must ensure that application with the Highest Application Number is complete in all respects like applicant's details, photograph, signature, fee etc. The applicants who submit multiple applications should note that only the application with Highest Application Number shall be entertained by the Commission and also that the fee paid against one Application Number shall not be adjusted against any other Application Number.



**16. Regarding No Objection Certificate by the Employer:**

- (i) The employees of Haryana Government who have not executed any bond with the State Govt., may forward their application without NOC from the Department. However, self-declaration of such Govt. employees is required to be submitted to the effect that employee is not facing any disciplinary proceedings.

In case of employees who have executed bond with the State Govt. (viz. Doctors) the NOC of Head of the Department (HOD) shall, however, be required.

If the candidate resigns after sending the application, then such candidate will be interviewed only if he/ she produces a letter from the HOD to the effect that he / she has resigned from the post and his / her resignation has been accepted. The NOC or the letter, as the case may be, shall be submitted on or before the date of his/her interview failing which he/she will not be interviewed.

- (ii) The candidate who joins service under any Govt., Quasi- Govt. Organisation, Public Sector Undertaking after the submission of application and has executed a bond, will have to produce NO OBJECTION CERTIFICATE from the employer, on or before the date of his / her interview failing which he or she will not be interviewed.

Persons in private employment are not required to submit their application forms through their employer or to produce the employer's NOC / permission at the time of interview.

**17. A candidate who is or has been declared by the Commission to be guilty of:**

Candidates are warned that they should not furnish any particulars/certificates that are false, tampered/fabricated or should not suppress any material information while filling up the application form.

At the time of written examination/interview, if a candidate is (or has been found guilty of :

- a. using unfair means during the examination; or
- b. impersonating or procuring impersonation by any person; or
- c. misbehaving in the examination hall or taking away the question booklet or any part thereof/answer sheet from the examination hall or misbehavior with the Members of Selection Committee in Interview; or
- d. resorting to any irregular or improper means in connection with his/her candidature for selection; or
- e. obtaining support for his/her candidature by any unfair means, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, be liable:-
  - (i) to be disqualified from the examination/interview for which he/she is a candidate.
  - (ii) to be debarred either permanently or for a specified period, from admission to any examination/appearance in any interview held by the Haryana Public Service Commission and/or other State Public Service Commission/ Union Public Service Commission for the Selection and/or for any employment under the any of other State Govt./ Union Territory.
  - (iii) for termination of service, if he/she already in Govt. Service.

**18. CORRESPONDENCE WITH THE COMMISSION:**

The Commission will not enter into any correspondence with the candidates about their candidature except in the following cases:-



- i) The decision of the Commission as to the eligibility or otherwise of a candidate shall be final.
- ii) Candidates must ensure that their Mobile No. & Emails IDs given in their online application are valid and active.

All communications to the Commission should invariably contain the following particulars:-

1. Name of the Post and Advertisement No. alongwith the year.
2. Application Number
3. Roll Number (if received)
4. Name of candidate (in full and in block letters)
5. Complete postal address as given in the application.

Communication not containing the above particulars may not be attended to.

- iii) Candidates should note down their Application Number for future reference. They may be required to indicate the same in connection with their candidature in future.
- iv) All correspondence with the Commission should be addressed to the Secretary, Haryana Public Service Commission, Bays No. 1-10, Block- B, Sector-4, Panchkula, Haryana.

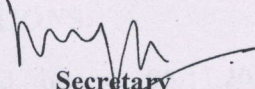
#### 19. General Instructions:-

- i) The use of any mobile phone (even in switched-off mode), pager or any electronic equipment or programmable device or storage media like pen drive, smart watches etc. or camera or blue tooth devices or any other equipment or related accessories either in working or switched-off mode capable of being used as a communication device during the selection process is strictly prohibited. Any infringement of these instructions shall entail disciplinary action including ban from future selection process.
- ii) Candidates should ensure that the signatures appended by them at all the places viz. at uploaded application form, and in other documents as well as in all the correspondence with the Commission should be identical. If any variation is found in the signatures appended by a candidate, his / her candidature will be liable for cancellation by the Commission.
- iii) Due care should be taken by the candidates while filling up the online application form. **Incomplete or defective application form shall be summarily rejected.** No representation or correspondence regarding such rejection shall be entertained under any circumstances.
- iv) Candidates are directed to ensure that they are in possession of all the certificates / documents in support of their claim, which have been issued on or before the closing date. The certificates issued after the closing date will not be accepted by the Commission.
- v) Candidates must ensure that information provided by them is true. If at any subsequent stage or at the time of interviews any information given by them or any claim made by them in their online applications is found to be false, their candidature will be liable to be rejected and they may also be debarred either permanently or for a specified period by the Commission from any examination or selection held by them.

#### 20. Withdrawal of applications:

No request for withdrawal of candidature received from a candidate after he/she has submitted his/her application will be entertained under any circumstances.

Date: 21.10.2021

  
 Secretary  
 Haryana Public Service Commission  
 Panchkula