



THE TAMILNADU INDUSTRIAL INVESTMENT CORPORATION LIMITED

(A Government of Tamil Nadu Undertaking)
No.692, Anna Salai, Nandanam, Chennai 600 035
Telephone No.044-2433 1203
Website: www.tiic.org

RECRUITMENT NOTIFICATION

NOTIFICATION NO.1/TIIC/2021

DATED: 15.08.2021

1) Applications are invited from the eligible candidates not registered with Employment Office and the candidates registered with Employment Office of **Indian Nationality** through **ONLINE MODE only** from **15.08.2021 to 14.09.2021** for direct recruitment to the following categories of posts, under '**Group B**' in The Tamilnadu Industrial Investment Corporation Ltd. (TIIC Ltd.), the premier State Financial Institution in India and a Government of Tamilnadu Undertaking (hereinafter referred as Corporation) having its Registered Office at the above address.

Sl. No.	Name of the Post	No. of Vacancies	Scale of Pay (as applicable to Government of Tamil Nadu Employees) Rs.	Pay Level
1.	Manager (Finance)	4	56,900-1,80,500	23
2.	Manager (Legal)	2		
3.	Senior Officer (Technical)	8	56,100-1,77,500	22
4.	Senior Officer (Finance)	27		
5.	Senior Officer (Legal)	9		

- Examination will be held **online** for the above posts **in English** and a Candidate **should apply for only one post**. Not more than one application should be submitted by the candidate. In case of multiple Applications only the latest valid (submitted) application will be retained and the Registration/Examination fee paid for the multiple registration(s) will stand forfeited. Multiple attendance/appearance in the written examination will be summarily rejected/candidature cancelled.
- The online examination will be held in Chennai, Coimbatore, Madurai, Trichy, Salem and Tirunelveli. However, the Corporation reserves the right to allot any examination centre based on availability and the Corporation's decision in this regard is final.

- The number of vacancies advertised is only approximate and is liable for modification including reduction with reference to vacancy position at any time before finalization of selection.
- The candidates on their selection to the respective posts shall be posted anywhere within Tamil Nadu.

2) DISTRIBUTION OF VACANCIES:

Sl. No.	Name of the Post	No. of Vacancies
1.	Manager (Finance)	4
2.	Manager (Legal)	2
3.	Senior Officer (Technical)	8
4.	Senior Officer (Finance)	27
5.	Senior Officer (Legal)	9

Note:

- A. Rule of Reservation is applicable to this Recruitment and the distribution of vacancies will be announced later.
- B. Candidates belonging to Tamil Nadu and to any one of the communities, i.e. SC/SCA/ST/MBV(V)/MBC&DNC/MBC/BC/BCM (**Expansion of abbreviation of categories is given as Annexure-I**), as listed by the Government of Tamil Nadu will only be considered as belonging to the respective communal category. Candidates belonging to other States shall not be treated as belonging to a communal category as listed by the Government of Tamil Nadu, even though they may belong to any of the Communities specified in the said list and hence, they will be considered in the General category only.

3) IMPORTANT DATES:

i)	Date of Notification	15.08.2021
ii)	Date of commencement of online Registration of Application	15.08.2021
iii)	Last date for Registration of online Application	14.09.2021
iv)	Date, Venue and Time of Written Examination	The date, time and venue of Online examination will be intimated through Hall ticket which shall be downloaded by the candidates from the website www.tiic.org . The date from which Hall Tickets can be downloaded will be intimated to the candidates through SMS/e-mail. Hall Tickets will not be sent to the individual candidates by post/ e-mail

4) ELIGIBILITY:

A) AGE (AS ON 01.07.2021) :

Minimum Age: **21 Years** (For all categories)

Maximum Age:

Sl. No.	Category of Candidates	Maximum Age limit	
		Manager	Senior Officer
1.	SC/SCA/ST (belonging to State of Tamil Nadu only)	38 years	35 years
2.	BC-M/BC-OBCM/MBC/MBC&DNC/MBC(V) (belonging to State of Tamil Nadu only)	35 years	32 years
3.	Differently Abled Person	43 years	40 years
4.	Others (General category)	33 years	30 years

NOTE:

- i) The maximum age limit of **30 years** for the post of Senior Officer **and 33 years** for the post of Manager, as specified above, is applicable to General Category candidates.
- ii) Candidates seeking age relaxation in the above categories will be required to submit necessary certificate(s) in original at the time of interview and at any subsequent stages of the recruitment process, as and when required by the Corporation.
- iii) Candidates who have availed Age relaxation under a particular category will not be considered for vacancies under General category.

B) EDUCATIONAL/PROFESSIONAL QUALIFICATIONS:

Qualification and Experience mentioned below shall be as on the date of notification

Sl. No.	Name of the post	Qualification	Experience
1.	Manager (Finance)	CA/ICWA/Post graduate with MBA (i.e, M.A./M.Sc./M.Com etc., with MBA) from any University recognized by UGC through regular academic programme or PG Diploma from any Indian Institute of Management and XLRI, Jamshedpur.	Minimum work experience of 5 years in fields like Banking, Industry or reputed firms of Chartered Accountants in a supervisory cadre or in a National or State Level Financial Institutions in the rank of an Officer or holding any post equivalent thereof.
2.	Manager (Legal)	A Degree in Law obtained from a recognised University. Preference will be given to persons with PG qualification in Law.	Minimum of 7 years Bar experience or experience in relevant field in Banking Industry, reputed firm or Boards in a supervisory capacity or in a National or State Level Financial Institution in the rank of Officer or equivalent thereof for a period of 5 years
3.	Senior Officer (Technical)	B.E., / B.Tech., / AMIE with First class or 60% and above marks, in the above examination	Minimum work experience of 3 years in Fields like Banking, reputed firms or industry or in a National or State Level Financial Institutions
4.	Senior Officer (Finance)	CA/ICWA/Post graduate with MBA (i.e, M.A./M.Sc./M.Com etc., with MBA) from any University recognized by UGC through regular academic programme or PG Diploma from any Indian Institute of Management and XLRI, Jamshedpur	Minimum of one year experience in Fields like Banking industry or reputed firms of Chartered Accountants or in a National or State Level Financial Institutions
5.	Senior Officer (Legal)	B.L. Degree from a reputed Law College recognized by UGC	Minimum of 3 years Bar experience or experience in relevant field in Banking/ Board/Industry or reputed firms or in a National or State Level Financial Institution.

- i) All the Educational qualifications, Graduation /Post Graduation etc., shall be from a University recognized by the UGC/Government. Technical Qualification (B.E./ B.Tech./AMIE) and MBA etc. shall be from an Institution recognised/ approved by AICTE/UGC wherever applicable.
- ii) All the prescribed degree qualifications shall be **FULL TIME COURSES ONLY**.
- iii) For posts where experience is essential, the experience shall be post qualification experience on FULL TIME BASIS.
- iv) The qualification prescribed for these posts should have been obtained by passing the required qualification in the order of studies, i.e. 10th + HSC/ Diploma + U.G.Degree + P.G.Degree, as the case may be, from any University or institution recognised by the UGC/AICTE/Government.

C) KNOWLEDGE IN LANGUAGES:

Applicants should possess adequate knowledge of Tamil on the date of this Notification.

Explanation:

For this purpose, a person with an adequate knowledge of Tamil shall mean a person

- i) who has acquired knowledge in Tamil in the High School Course (or)
- ii) who is able to speak, read and write Tamil (or)
- iii) who has passed the second class language test in Tamil conducted by the Tamil Nadu Public Service Commission

Provided further that in the case of appointment, if no qualified and suitable candidates possessing adequate knowledge of Tamil is available, recruitment may be made from among candidates who do not possess adequate knowledge of Tamil subject to the condition that such candidates shall pass the second class language test in Tamil within the period of his probation, failing which he will be discharged from service.

Note:

- A. The candidate must possess the requisite qualification and work experience as prescribed above and produce necessary certificates, in original, at the time of Certificate verification/ interview or at any time during the recruitment process or as and when required by the Corporation.
- B. Knowledge of MS Office or equivalent package & skills to operate Computer is desirable.

5) GENERAL INFORMATION:

- a) **Indian Nationals** alone are eligible to apply.
- b) The rule of reservation of appointment is applicable to the posts and the distribution of vacancies will be as per the 200 point roster in force as ordered by the Government of Tamil Nadu.
- c) **The Online Examination will be held in Centres to be indicated in the Hall Ticket only. The Corporation reserves the right to allot any centre for the online examination as per availability.**
- d) Native candidates of Tamil Nadu alone will be considered for communal reservation. The community recorded in the certificate of Tamil Nadu native candidates should appear in the list of communities approved by the Government of Tamil Nadu.
- e) Reservation for women candidates, as per guidelines of Government of Tamil Nadu, is followed. If no qualified and suitable women candidates are available for selection against the vacancies reserved for them, those vacancies will be filled by male candidates belonging to the respective communal categories.
- f) Reservation for Persons Studied in Tamil Medium (PSTM or TM) is followed as per the guidelines of Government of Tamil Nadu. They must have passed all the academic and professional qualifications in Tamil Medium i.e. SSLC, Higher Secondary Course, Undergraduate and Post Graduate Degrees, as applicable. If no qualified and suitable candidates are available in PSTM in a communal category, those vacancies will be filled up by the candidates other than PSTM belonging to the respective communal categories.

- g) Reservation for Differently Abled Persons (DAP) is followed as per the guidelines of Government of Tamil Nadu. **Candidates will be considered as Differently Abled Persons only if their degree of Physical disability is 40 % and above.** Candidates who apply under Differently Abled Person category should produce necessary certificate(s), issued by the competent authority, as per the Government guidelines.
- h) Order of priority will be followed as per the guidelines of Government of Tamil Nadu (List of priority categories is given in **Annexure III**).
- i) **CERTIFICATE OF PHYSICAL FITNESS:** All the candidates selected for appointment to the respective posts will be required to produce a certificate of physical fitness from the Medical Officer of Rank as stipulated by Government of Tamil Nadu.
- j) Correct and true information regarding arrest, convictions / debarment / disqualification by any recruiting agency, criminal or any disciplinary proceedings initiated or finalized, participation in agitation or any Political Organisation, candidature in election for Parliament / State Legislature / Local Bodies, etc., if any, should also be furnished to the Corporation at the time of applying for the post. The original documents such as judgement of Acquittals, order/or G.O. dropping further action in Departmental proceedings or any document that may prove the suitability of such candidates for a Government appointment must be produced at the time of certificate verification/interview.
- k) Applications containing wrong/false claims relating to basic qualification/eligibility age/category of reservation/Educational qualification will be liable for rejection.
- l) Words of Masculine Gender in these instructions should, wherever the context so requires, be taken to include Feminine Gender also.

6) DOWNLOAD OF HALL TICKET:

Candidates will have to visit the website www.tiic.org for downloading Hall tickets for online examination. Intimation for downloading the Hall ticket will also be sent through email/SMS. Once the candidate clicks the relevant link, he can access the window for Hall ticket download. The candidate is required to use (i) Registration Number/Roll Number, (ii) Password/Date of Birth for downloading the Hall ticket. Candidate needs to affix recent recognizable photograph on the Hall ticket preferably the same as provided during registration and appear at the examination centre with (i) Hall ticket (ii) Photo Identity Proof as stipulated in **para 12** of this Notification and also as specified in the Hall ticket. A photocopy of the Photo Identity Proof shall be brought to the examination centre along with the original.

Candidates without the Hall ticket and Photo identity proof (Originals and photocopies) will not be allowed to attend the examination.

7) RECRUITMENT PROCESS- ONLINE EXAMINATION:

a) The Online examination will be conducted only in English. There will be 100 Objective type questions with multiple choices. Each correct answer will be awarded one mark. No negative marks will be awarded for wrong answers.

SYLLABUS:

b) Multiple Choice Questions (MCQs) as per the Syllabus detailed below:

For the posts of Manager (Finance), Manager (Legal), Senior Officer (Technical), Senior Officer (Finance) and the Senior Officer (Legal), the Multiple choice question paper will be spread across five sections viz., i) English Language, ii) Reasoning, iii) Quantitative Aptitude, iv) General Awareness with specific reference to banking Industry and v) Professional Knowledge.

SELECTION WILL BE MADE IN TWO SUCCESSIVE STAGES:

Details	Duration	No. of Question	Maximum Marks	Remarks
Online examination	100 minutes	100	100*	*Marks obtained in the Competitive Online Examination (out of 100) will be worked out to 90 (Ninety).
Personal Interview			10	
Total			90+10=100	

Each section of the exam will be separately timed.

c) QUESTIONS AND EVALUATION SCHEME:

Sl. No.	No. of Questions	Maximum mark for correct answer	Maximum marks	Remarks
1.	100	1	100	Multiple answers for the same question will be treated as wrong answer.

d) CANDIDATES REPORTING LATE i.e. after the reporting time specified in the Hall ticket for Examination, will not be permitted to take the examination. The reporting time mentioned in the Hall ticket is prior to the start time of the examination. The candidates may be required to be well in advance at the venue for completion of various pre-examination formalities such as verification and collection of various requisite documents, logging in, giving of instructions etc.

e) If the examination is held in more than one session, the scores across various sessions will be equated to adjust for slight differences in difficulty level of different test batteries used across sessions. More than one session will be required if the nodes capacity is less or some technical disruption takes place at any center or for any candidate.

f) Corporation would be analyzing the responses (answers) of individual candidates with those of other candidates to detect patterns of similarity of right and wrong answers. If, in the analytical procedure adopted by Corporation in this regard, it is inferred/ concluded that the responses have been shared and scores obtained are not genuine/ valid, Corporation reserves the right to cancel the candidature of the candidates concerned and the result of such candidates will be withheld.

g) The final selection shall be made based on the merit (Online Examination + Interview) and as per the communal roster in force as per guidelines of Government of Tamil Nadu. **The candidature of candidates who have not attended the interview will not be considered for selection.**

8) REGISTRATION / EXAMINATION FEES:

For BC-M, BC-OBCM, MBC, MBC&DNC, MBC(V), General Category & DAP candidates	1,000/- plus GST @ 18 % (Rupees One Thousand only plus GST @ 18 %).
For SC, SCA, ST candidates belonging to Tamil Nadu	500/- plus GST @ 18 % (Rupees Five hundred only plus GST @ 18 %).

NOTE:

- a) For the payment of Registration / Examination fee, the candidate shall pay through online banking/debit/credit card payment, for which they have also to pay the service charges, taxes as applicable.

- b) The Registration/Examination Fee will not be refunded to the Applicant on account of any reason.
- c) Examination fee paid for the multiple registration(s) will stand forfeited.

9) Cut off Score (Online/ Written Examination):

Candidate needs to obtain a minimum score, called as cut off score (out of 100) in the online examination, to qualify for the personal interview, as indicated below:

Sl. No.	Category	Cut off marks out of 100
1.	Backward Class Muslims (BC-M) / Backward Class (BC-OBCM) / Most Backward Classes (MBC) / Most Backward Classes and Denotified Communities (MBC & DNC), Most Backward Classes Vanniar (MBC (V)) / General Category / Differently Abled Persons.	50
2.	Scheduled Caste / Scheduled Caste (Arunthathiyar) / Scheduled Tribe (belonging to Tamil Nadu)	40

10) INTERVIEW:

- 1) Candidates who have been shortlisted based on the marks scored in the Online Examination and based on the ranking within the reservation category will subsequently be called for a Personal interview to be conducted by the Corporation in Chennai. The number of candidates called for the Interview shall be multiples of the number of vacancies in each reservation category, as decided by the Corporation. Any request regarding change of the date of interview will not be entertained under any circumstances. However, the Corporation reserves the right to change the date/venue/ time/centre etc., of interview in unforeseen circumstances.
- 2) The Selection Committee shall conduct the interview and award marks to the candidates based on their performance in the interview. The selection will be made on the basis of the aggregate marks obtained in the online examination and the Personal interview.
- 3) While appearing for the interview, the candidate should produce all the required and valid original certificates/ documents prescribed, along with photocopies of such certificate/document. In the absence of original certificates/ documents, the candidature of the candidate shall be cancelled. The Corporation takes no responsibility to receive/collect any certificate/remittance/ document sent by the candidates separately.

11) List of Original Documents to be produced at the time of interview (as applicable)

1. Printout of the valid Interview Call Letter and Hall Ticket issued for the online examination.
2. Valid system generated printout of the online application registered for Online Examination.
3. Proof of Date of Birth (Birth Certificate issued by the competent Municipal Authorities or SSLC/X std. with Date of Birth).
4. Photo Identity Proof (with the photo of the candidate clearly visible) issued by the Competent Authority viz., Aadhar Card, Passport, Electors Photo ID Card, PAN Card, Permanent Driving Licence, etc. (Ration card and Learner's Driving licence will not be treated as valid ID proof).
5. Mark sheets & Certificate for 10th Std./HSC/Graduation or qualifying degree examination etc.
6. Permanent Community Certificate in electronic form/digitally signed E-certificate issued by the competent authority as stipulated by the Government of Tamil Nadu in the case of SC/SCA/ST/MBC & DC/BC/BC(M) category candidates.
7. Candidates serving in Government/Quasi Government Offices/Public Sector Undertakings (including Nationalised Banks and Financial Institutions), if called for Personal Interview, are required to produce a **No Objection Certificate** from their employer at the time of attending the interview.
8. Experience certificates.
9. Any other relevant documents in support of eligibility.

Note:

Non-submission of requisite certificates/documents by the candidate at the time of interview will debar his/her candidature from further participation in the recruitment process.

10. Issuance of offer of appointment is solely at the discretion of the Corporation and its decision will be final and binding

12) IDENTITY VERIFICATION: Documents in originals to be produced:

In the **examination hall** as well as at the **time of interview**, the Hall ticket/Interview call letter along with original and a photocopy of the candidate's currently valid photo identity (bearing exactly the same name as it appears in the Hall ticket/Interview call letter) such as PAN Card/ Passport/ Permanent Driving Licence/ Voter's Card/ Bank Passbook with photograph duly attested by the Bank Manager/ Photo identity proof issued by a Gazetted Officer on official letterhead along with photograph / Photo identity proof issued by a People's Representative on official letterhead along with photograph / valid recent

Identity Card issued by a recognized College/ University/ Aadhar card/ E-Aadhar Card with a photograph/ Employee ID/ Bar Council Identity Card with photograph should be submitted to the invigilator for verification.

The candidate's identity will be verified with respect to his details in the Hall ticket/Interview call letter and the Attendance List and also with the requisite documents submitted. If identity of the candidate is in doubt, the candidate may not be allowed to appear for the Examination.

Ration Card and Learner's Driving Licence are **not** valid Identity proof.

Note: Candidates must note that the name as appearing on the Hall ticket/ Interview call letter (provided during the process of registration) should exactly match the name as appearing on the photo identity proof. **Female candidates who have changed first/last/middle name post marriage must take special note of this.** If there is any mismatch between the name indicated in the Hall ticket/Interview call letter and Photo Identity Proof, the candidate will not be allowed to appear for the examination. In case of candidates who have changed their name, they will be allowed to attend the exam only if they produce original Gazette notification / their original marriage certificate / affidavit in original.

13) GUIDELINES FOR PERSONS WITH DISABILITIES USING A SCRIBE:

Candidates will be considered as Differently Abled Persons only if their degree of Physical disability is 40 % and above.

i) The visually impaired candidates, candidates with locomotor disability (both arm affected-BA) and cerebral palsy, whose writing speed is adversely affected permanently, for any reason, can use their own scribe, at their cost during the online examination, subject to limits as in (ii) and (iii) below. In all such cases where a scribe is used, the following rules will apply:

- The eligible candidate will have to arrange his/her own scribe at his/her own cost and the Corporation will not make any arrangements/bear the cost, for scribes.
- The scribe arranged by the candidate should not be a candidate for the same examination. If violation of the above is detected at any stage of the process, candidature of both the candidate and the scribe will be cancelled. Candidates eligible for and who wish to use the services of a scribe in the examination should invariably carefully indicate the same in the online application form. **Any subsequent request may not be favourably entertained.**
- A person acting as a scribe for one candidate cannot be a scribe for another candidate.

- The scribe may be from any academic stream, which is different from that prescribed for the post.
- Both the candidate as well as scribe will have to give an undertaking confirming that the scribe fulfills all the stipulated eligibility criteria for a scribe mentioned above. The format for undertaking is given in **Annexure - II**.
- **Further in case it later transpires that he/she did not fulfill any laid down eligibility criteria or suppressed material facts, the candidature of the applicant will stand cancelled, irrespective of the result of the online examination and the candidate is liable for punishment.**
- Those candidates with benchmark disability, who avail the facility of a scribe/not availing the facility of a scribe, shall be eligible for compensatory time of 20 minutes for every hour of the examination on pro-rata basis, or as otherwise advised.
- Scribe should not answer on his/her own. Any such behaviour observed will result in cancellation of candidature.
- Only candidates registered for compensatory time will be allowed such concessions since compensatory time given to candidates shall be system based. It shall not be possible for the test conducting agency to allow such time if he / she is not registered for the same. Candidates not registered for compensatory time shall not be allowed such concessions.

(ii) Guidelines for Candidates with locomotor disability and cerebral palsy:

- A compensatory time of twenty minutes per hour or otherwise advised shall be permitted for the candidates with locomotor disability and cerebral palsy where dominant (writing) extremity is affected to the extent of slowing the performance of function (minimum of 40% impairment).

(iii) Guidelines for Visually Impaired candidates:

- Visually Impaired candidates (who suffer from not less than 40% of disability) may opt to view the contents of the test in magnified font and all such candidates will be eligible for compensatory time of 20 minutes for every hour or otherwise advised of examination.
- The facility of viewing the contents of the test in magnifying font will not be available to Visually Impaired candidates who use the services of a Scribe for the examination.

These guidelines are subject to change in terms of GOI guidelines/ clarifications, if any, from time to time.

14) OTHER INSTRUCTIONS:

- a. Before applying for the post, the candidate should ensure that he/she fulfils the eligibility and other norms mentioned in this notification. Candidates are, therefore, advised to read this notification carefully and follow all the instructions given.
- b. A candidate's admission to the examination/short listing for the interview/ and subsequent processes is strictly provisional. The mere fact that the Hall ticket/Interview call letter(s)/provisional allotment has been issued to the candidate does not imply that his/her candidature has been finally cleared by the Corporation. The Corporation would be free to reject any application, at any stage of the process, cancel the candidature of the candidate in case it is detected at any stage that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/ false/ information/ certificate/documents or has suppressed any material fact(s). If candidature of any candidate is rejected for any reason according to the terms and conditions of this notification, no further representation in this regard will be entertained. If any of these shortcomings is/are detected after appointment in the Corporation, his/her services are liable to be summarily terminated.
- c. Decision of Corporation in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, qualifications and other eligibility norms, the documents to be produced for the purpose of the conduct of Examination, interview, verification etc. and any other matter relating to Recruitment Process will be final and binding on the candidate. No correspondence and personal enquiries shall be entertained by the Corporation in this behalf.
- d. Not more than one application should be submitted by the candidate. In case of multiple Applications only the latest valid (submitted) application will be retained and the Registration/Examination fee paid for the multiple registration(s) will stand forfeited. Multiple attendance/ appearance in the online examination will be summarily rejected/candidature cancelled.
- e. Application once registered will not be allowed to be withdrawn and/or the Registration/Examination fee once paid will not be refunded nor be held in reserve for any other examination.
- f. Any dispute arising out of this notification including the recruitment process shall be subject to the sole jurisdiction of the Courts situated at Chennai.

- g. Any canvassing or creating influence for undue advantage shall lead to disqualification from the Recruitment Process.
- h. Any request for change of address, details mentioned in the submitted application will not be entertained subsequently.
- i. Any request for change of date, time and venue for the examination and interview will not be entertained.
- j. In case any dispute arises on account of interpretation of clauses in any version of this notification other than English, the English version available in our Corporation's website shall prevail.
- k. A candidate should ensure that the signatures appended by him/her in all the places viz. in his/her Hall ticket, attendance sheet etc. and in all correspondences with the Corporation in future should be identical and there should be no variation of any kind.
- l. A recent recognizable photograph should be uploaded by the candidate in the online application and the candidate should ensure that copies of the same are retained for use at various stages of the process. Failure to produce the same photograph at various stages of the process or doubt about identity at any stage could lead to disqualification.
- m. Candidates will have to appear for the online examination/ interview at their own expense and Corporation will not be responsible for any injury/loss of any nature.
- n. Appointment of selected candidates is subject to his/her being declared medically fit and as per other requirements of the Corporation as mentioned in this notification and subject to service and conduct rules of the Corporation.
- o. The Corporation reserves the right to re-conduct the examination/ reschedule/change (cancel/modify/add) any of the criteria, conduct of the examination/interview/method of selection and provisional allotment etc., depending on the response, Administrative feasibility etc.
- p. The possibility of occurrence of some problem in the administration of the examination cannot be ruled out completely, which may impact test delivery and/or result from being generated. In that event, every effort will be made to rectify such problem, which may include movement of candidates between centres, delay in test. Conduct of a re-examination is at the absolute discretion of the Corporation. Candidates will not have any

claim for a re-exam. Candidates not willing to move or not willing to participate in the delayed process of test delivery shall be summarily rejected from the process.

- q. **Intimation will be sent by SMS/e-mail only to the Mobile number/e-mail id registered in the application for Recruitment process. Hence, the applicant shall enter valid and functional mobile number and e-mail id.**
- r. Appropriate action will be taken against the candidates found guilty of misconduct / use of unfair means as per the norms of the Corporation.
- s. The Corporation shall not be responsible if the information/ intimation do not reach candidates in case of change in the mobile number, technical fault or otherwise which is beyond the control of the Corporation and the candidates are advised to keep a close watch on our Official website for latest updates till the recruitment process gets completed.

15. ANNOUNCEMENTS:

All further announcements/details pertaining to this process will only be published/provided in authorised website www.tiic.org from time to time. Any clarifications/queries relating to the recruitment may be addressed to the e-mail Id recruitment@tiic.org.

Expansion of the abbreviation of the categories

Abbreviation	Expansion
SC	Scheduled Caste
SCA	Scheduled Caste Arunthathiyar
ST	Scheduled Tribe
MBC(V)	Most Backward Class (Vanniyar)
MBC & DNC	Most Backward Class & De-notified Communities
MBC	Most Backward Class
BC	Backward Class
BCM	Backward Class Muslim
BC-OBCM	Backward Class - Other than Backward Class Muslim

SCRIBE DECLARATION FORM

GUIDELINES REGARDING PERSONS WITH DISABILITIES

Those candidates who are visually impaired or affected by cerebral palsy with loco-motor impairment and whose writing speed is affected can use own scribe at own cost during the online examination. In all such cases where a scribe is used, the following rules will apply:

- * Please ensure you are eligible to use a scribe as per the Government of India rules governing the recruitment of Persons with Disabilities.
- * The candidate will have to arrange his own scribe at his own cost
- * The candidate and the scribe should be from different academic disciplines.
- * Both, the candidate as well as the scribe, will have to give a suitable undertaking, in the prescribed format with passport size photograph of the scribe, confirming that the scribe fulfils all the stipulated eligibility criteria for a scribe as mentioned above. Further, in case it later transpires that s/he did not fulfill any of the laid-down eligibility criteria or suppressed material facts, the candidature of the applicant will stand cancelled, irrespective of the result of the examination.
- * **Such candidate who uses a scribe shall be eligible for compensatory time of 20 minutes for every hour of the examination. (Visually Impaired candidates who do not use scribe will also be eligible for compensatory time of 20 minutes for every hour of the examination.)**
- * **Visually Impaired candidates under Blind/Low Vision, who use scribe, may skip the non-verbal questions, if any, in Test of Reasoning and questions on Table/Graph, if any, in Test of Numerical Ability. The candidates will be awarded marks for such Section based on the overall average obtained in other Sections of the respective test.**

**Please fill up the DECLARATION and submit along with the Hall ticket
while appearing for the online examination**

DECLARATION

We, the undersigned, Shri/Smt/Kum. _____ **eligible candidate**
for the _____ examination and
Shri/Smt/Kum. _____ **eligible writer (scribe)** for the eligible candidate, do hereby
declare that :

1. The scribe is identified by the candidate at his/her own cost and as per own choice.

The candidate is **blind/low vision** or affected by **cerebral palsy with loco-motor impairment and his/her writing speed is affected** and s/he needs a writer (scribe) as permissible under the Government of India rules governing the recruitment of Physically Challenged persons.
2. As per the rules, the candidate availing services of a scribe is eligible for compensatory time of 20 minutes for every hour of the examination.
3. In view of the importance of the time element and the examination being of a competitive nature, the candidate undertakes to fully satisfy the Medical Officer of the Organization that there was necessity for use of a scribe as his/her writing speed is affected by the disabilities mentioned in Paragraph '1' above.

4. We hereby declare that all the above statements made by us are true and correct to the best of our knowledge and belief. We also understand that in case it is detected at any stage of recruitment that we do not fulfill the eligibility norms and/or that the information furnished by us is incorrect/false or that we have suppressed any material fact(s), the candidature of the applicant will stand cancelled, irrespective of the result of the examination. If any of these shortcoming(s) is/are detected even after the candidate's appointment, his/her services are liable to be terminated. In such circumstances, both signatories will be liable to criminal prosecution.

Given under our signature:-

Signature of the Scribe

Signature of the Candidate

Registration No. :

Roll No.:

Postal address:

Postal address:

STD Code: Phone No.....

STD Code:..... Phone No.....

[Cell No., if any]

[Cell No., if any]

**Photograph
of the Scribe**

Signature of Invigilator