



NOTIFICATION

Imphal, the 10th August, 2021

Khadi & Village Industries Commission (KVIC) is a statutory body created by the Act of Parliament under Ministry of Micro, Medium and Scale Enterprises (MSME), Govt. of India and having its State office at Paona Bazar, Imphal, Manipur.

For widening and extending supports to all the aspiring entrepreneur under PMEGP scheme, the Khadi & Village Industries Commission (KVIC), Imphal issued notification for engaging 3 (Three) posts on Contract Basis for 6 months from willing and eligible candidates for the said Scheme.

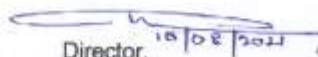
Sl. No.	Name of Post	No. of Post	Essential Qualification
1	Marketing Expert	1	<p>Bachelor's degree in business administration/marketing/communications, or graduate in any discipline with 5 years' experience in the relevant field preferably for Small Scale & Village Industry, Handicraft etc.</p> <p>Or</p> <p>MBA (Marketing) With 2 years' experience in the relevant field preferably for Small Scale & Village Industry, Handicraft etc.</p> <p>EXPERIENCE: -</p> <ul style="list-style-type: none">- Previous experience in sales, marketing, advertising and brand management.- Excellent analytical skills and data analysis,- Strong written and verbal communication skills,- Extensive Knowledge of current and relevant markets in rural India for village or cottage industry, and- Should be well versed in local language. <p>AGE LIMIT: - Maximum Age – 40 Years.</p> <p>REMUNERATION: A lump sum consolidated amount of Rs. 40,000/- per month.</p>
2	Technical Expert	1	<p>Bachelor's Degree in any discipline.</p> <p>EXPERIENCE:</p> <ul style="list-style-type: none">- Experience in different Village Industries, MSME, Handicrafts, Cottage etc.- Retired Officials of KVIC, KVIB, DIC, MSME DI, NSIC and COIR Board not below the rank of Assistant Director.- Strong Written and verbal communication skills of local language of the State besides the official language.- Knowledge of Machinery/Raw Material/ Production Process/ Identification of potential activities in the respective areas.- Knowledge on the PMEGP Scheme, Guidelines and Procedure. <p>AGE LIMIT: Maximum Age: - 65 Years.</p> <p>REMUNERATION: A lump sum consolidated amount of Rs. 40,000/- per month.</p>
3	Retired Bank Official	1	<p>Bachelor's Degree in any discipline.</p> <p>EXPERIENCE:</p> <ul style="list-style-type: none">- 15 Years of experience in banking with minimum experience of 3 years as Branch Manager.- Strong Written and verbal communication skills.- Knowledge of preparing and appraisal of project reports & knowledge of techno-economical viability on the projects- Should be well versed in local language. <p>AGE LIMIT: Maximum Age: - 65 Years.</p> <p>REMUNERATION: A lump sum consolidated amount of Rs. 25, 000/- per month.</p>

The Application forms is available in our official website kvic.org.in.

The willing and eligible Candidates should submit the application forms along with the relevant documents on or before 23-08-2021 to this office. Applicant should clearly mention on the application form "NAME OF THE POST: _____" in which he/she is applying. **Late submission of the resume after the given date will not be entertained.**

The shortlisted candidates will be make known by Phone/E-mail and will be inform for the Interview to be held on State Office, KVIC, Imphal, Manipur. The Competent Authority has the right to reject any application without any assigning any reason.

The decision of the Competent Authority will be Final.


Director,
S.O. KVIC, Imphal



Format for Application

Advertisement No. :

Position Applied for :

(Purely temporary on contract basis)

Affix self-
attested
recent passport
size photograph
here.

Project title : PMEGP BFL

1. Name in full (in Block letters):
 2. Father's/Husband's Name:
 3. Permanent Address including:
Phone, fax, e-mail
 4. Address for correspondence:
 5. (a) Date of Birth : Date : Month: Year :
(Attested copy of proof of age to be attached)
 - (b) Age as on: Years Months Days
 6. Whether SC/ST/OBC/GEN :
(If SC/ST/OBC, documentary proof to be furnished)
 7. Nationality :
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8. (a) Educational Qualifications in chronological order beginning from SSC(10th Onwards):

Name of the Examination Passed	Year of Passing	Name of the Board/University	Sub studied	Division/% of marks obtained

(b) Professional/Technical Qualifications(If any):

Name of the Examination Passed	Year of Passing	Details of Course	Board / University	Subject Studied	Division/% of marks obtained

(A brief write-up to be given at the end indicating the relevance of past experience to the Post applied for)



9. Work Experience in chronological order, starting with the first job:-

Name & address of Employer	Period of service		Designation of post & scale of pay	Total length of service	Nature of work & level of responsibilities
	From	To			

10. Whether presently in any job. If yes then job is in Govt./PSU/Autonomous Institutions/Private :

11. Whether permanent/temporary/ad-hoc in the present job:

12. Any other information relevant:

Declaration & Certificate

I hereby declare and certify that all the statements made in this application are true and correct to the best of my knowledge and belief. If any of the particulars furnished by me are found to be incorrect or suppressed, my candidature is liable to be rejected at any stage during or after selection process. Further, I understand that this position is purely temporary on contract basis, if it is found after my appointment at the Centre that the particulars furnished by me are incorrect or suppressed, my services are liable to be terminated without any notice.

Place..... Signature of the Candidate.....

Date..... Name.....