



SUIIT

SAMBALPUR UNIVERSITY
INSTITUTE OF INFORMATION TECHNOLOGY
Jyoti Vihar, Burla, Sambalpur, Pin – 768019, ☎: (0663) 2113254
www.suiit.ac.in, director@suiit.ac.in, admin.office@suiit.ac.in

Advt. No.: 499/SUIIT

Date: 17/ 07/2021

Walk-in-interview is going to be held at SUIIT on date and time mentioned against each for the following posts.

Name of the Post	No. of post	Date & time of Interview	Reporting time
1) Administrative Officer	1	29/07/2021 at 11:00AM	By 9.30 AM
2) Accounts Officer	1	29/07/2021 at 11:00AM	By 9.30 AM


Interested candidates (Retired Government employees only) are required to come prepared with original & one set of photocopy of all testimonials, experience certificate, one recently drawn PP size colored photograph, the filled in application form and a demand draft (non-refundable) of Rs. 500/- drawn at any SBI branch in favour of Director, SUIIT payable at SBI, Jyoti Vihar (Code-6672). No TA/DA is admissible for attending the interview.

The authority reserves the right to reject any or all the applications or cancel the entire selection process without assigning any reason thereof.

Administrative Officer and Accounts Officer:

Essential Qualification & Other terms and conditions: -

- The candidate will be a retired employee, preferably having knowledge on Odisha University first statutes, Odisha University Act / Odisha University Accounts manual along with administrative /Supervisory experience, Audit experience etc.
- The candidate should also have served in any Government or State Autonomous Body at least in the Grade pay of minimum Rs. 4,200/-.
- The posts will be for one-year contract.
- The candidate may serve maximum up to the age of 65 years as per Government of Odisha rules.
- Payment will be done as per decision of the authority.
- Candidates who are interested to apply for both the posts have to apply separately with separate fees.


Director, SUIIT