



## All India Institute of Medical Sciences, Rishikesh-249203

(Ministry of Health & Family Welfare, Government of India)

### VACANCY NOTICE ON DEPUTATION

On line applications are invited from suitable candidate for filling up following Group 'A' posts on **DEPUTATION BASIS** in All India Institute of Medical Sciences, Rishikesh, 249203. Essential qualification, experiences etc. required for applying for these posts are as under: -

| Sl. No. | Advert. No. | Name of Post                                     | Pay Scale                       | Qualification   | No. of Posts* |
|---------|-------------|--|---------------------------------|---|---------------|
| 1.      | 2021/021    | <b>Post:</b> Financial Advisor                   | Level 13<br>(Rs. 123100-215900) | Officers under the Central/State/U.T. Governments/ University/ Statutory/ Autonomous Bodies or Research and Development Organizations<br>i. Holding analogous posts on regular basis, or<br>ii. With five years regular service from Organized Accounts Services in the grade pay of Rs.7600 or<br>iii. Officers with Five years regular service at the level of Deputy Secretary of Central Government in the grade pay of Rs. 7600 and having THREE years experience in the field of finance and accounts.      | 01            |
| 2.      | 2021/022    | <b>Post :</b> Chief Nursing Officer              | Level 12<br>(Rs. 78800-209200)  | Deputation: Officers of the state/Central Government of statutory/ Autonomous Bodies:<br>Holding analogous Posts on regular basis<br>Or<br>With five years of regular service in the posts in the relevant field in the PB-3 with grade pay of Rs. -6600/-<br>or<br>With 10 Years of Regular service in the posts in the relevant field in the PB-3 with grade pay of Rs.- 5400/-.<br>And<br>Possessing educational qualification of M.Sc Nursing from an Indian Nursing Council recognized Institute/University. | 01            |
| 3.      | 2021/023    | <b>Post :</b> Finance and Chief Accounts Officer | Level 11<br>(Rs. 67700-208700)  | Officers under the Central/State/U.T Governments/ Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations<br>i Holding analogous posts on regular basis.<br>Or<br>ii With 5 years regular service in the relevant field in the grade pay of Rs. 5400.  | 01            |
| 4.      | 2021/024    | <b>Post :</b> Senior Stores Officer              | Level 11<br>(Rs. 67700-208700)  | Deputation: Officers under the central / State Govt., U.T. Administrations or of Central Statutory / Autonomous Bodies holding analogous post or with at least 5 years of regular service in the post with Grade pay of Rs. 5400/- and have 5 years' experience as a Stores officer on regular basis.   | 01            |
| 5.      | 2021/025    | <b>Post :</b> Principal Private Secretary        | Level 11<br>(Rs. 67700-208700)  | Deputation: Officers of Central / State Government or Central / State Statutory/Autonomous Bodies holding analogous posts or with at Least 7 Years of regular service in the post with grade pay of Rs. 4600 or higher.   | 01            |

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| 6.  | 2021/026 | <b>Post :</b> Assistant Controller of Examinations | Level 11<br>(Rs. 67700-208700) | Officers under the Central / State / U.T. Governments / Universities / Statutory, Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis, or at least 5 years of regular service in the post in the PB 3, with Grade pay of Rs. 5400 or higher.  | 01 |
| 7.  | 2021/027 | <b>Post :</b> Chief Dietician                      | Level 11<br>(Rs. 67700-208700) | Deputation: Officers under the central / State / U.T. Governments / Universities / Statutory, Autonomous Bodies or Health Care Organizations:<br>Holding analogous posts on regular basis,<br>or<br>with 5 years of regular service in the post of Senior Dietician (Assistant Foods Manager) in the Grade pay of Rs. 5400/-.<br>Or<br>with 7 years of regular service in the post of Dietician in the grade pay of Rs.4600/-.   | 01 |
| 8.  | 2021/028 | <b>Post :</b> Chief Medical Social Service Officer | Level 11<br>(Rs. 67700-208700) | Deputation: Employees of the central/State/Union Territory Governments/Universities/Statutory/Autonomous Bodies/Public Sector Undertakings/Research & Development Organizations.<br>(A) (i) Holding analogous posts on regular basis, or<br>(ii) with 5 years of regular service in the post of Rs. 5400/- and<br>(B) Possessing the following qualifications and experience:<br>(I) M.A. in Social Work/MSW from a recognized institute/University and not less than 5 years of experience in the field of Medical social welfare with sound knowledge of medical and other government run financial aid schemes.   | 01 |
| 9.  | 2021/029 | <b>Post :</b> Deputy Chief Security Officer        | Level 11<br>(Rs. 67700-208700) | Deputation: 1. Officers of the Police Departments of the Central/State/U.T. or officers of the armed forces including para Military Forces, holding analogous posts or with 5 years' regular service in a post in PB 3 (15600-39100), GP 5400 or above, preferably having experience connected with security, handling agitations strikes of employees.  | 01 |
| 10. | 2021/030 | <b>Post:</b> CSSD Officer                          | Level 11<br>(Rs. 67700-208700) | Deputation: Officers of central/State Govt./Autonomous/Statutory Organisation holding analogous posts on regular basis, or CSSD Supervisor with Five/Seven years of regular service in the grade pay of Rs. 5400/- or 4600/- respectively.   | 01 |
| 11. | 2021/031 | <b>Post :</b> Stores Officer                       | Level 10<br>(Rs. 56100-177500) | Deputation: Officers under the central/State/U.T. Governments /University/Statutory, Autonomous Bodies or Research and Development Organizations.<br>i. holding analogous posts on regular basis, or<br>ii. with 2 years' regular service in the grade pay of Rs. 4800/-<br>or<br>iii. with 3 years' regular service in the grade pay of Rs. 4600/- and having educational qualifications and experience as under:<br>(i). Degree from a recognized University /Institution; (ii) Post - Graduate degree /Diploma in Material Management from a recognized University/Institution;<br>Or<br>(iii) Bachelor's Degree in Material Management from a recognized University / Institution and 3 years' experience in store handling (preferably Medical Stores.) | 01 |

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| 12. | 2021/032 | <b>Post :</b> Chief Medical Record Officer               | Level 10<br>(Rs. 56100-177500) | <p>Deputation: Officers under the central / State / U.T. Governments / Universities / Statutory / Autonomous Bodies or Research and Development Organizations.</p> <p>(a) holding analogous posts on regular basis,<br/>or<br/>(b) with 2/3 years' regular service in the grade pay of Rs.4800/- or 4600/- respectively in the relevant field.</p> <p>And</p> <p>Possessing the following qualifications and experience:</p> <p>(a) Degree in Medical Record Keeping (duration 1 year) from a recognized Institute / University;</p> <p>And</p> <p>(b) Ability to use computers in office applications, spread sheets and presentations. Typing speed of 35 words per minute in English or 30 words per minute in Hindi.</p>   | 01 |
| 13. | 2021/033 | <b>Post :</b> Supervising Medical Social Service Officer | Level 10<br>(Rs. 56100-177500) | <p>Deputation: Officer of the 200 bedded Hospital of central/State/U.T. Government or Central Autonomous/Statutory/Local Self Government Bodies or Public Sector Undertakings:</p> <p>(a)(i) Holding analogous posts on regular basis, or<br/>(ii) Holding a post in the Grade pay of Rs. 4600/- with 3 years of regular service in the grade, or<br/>(iii) Holding a post in the Grade pay of Rs. 4200/- with 8 years of regular service in the Grade,</p> <p>And</p> <p>(b) 5 years experience in the relevant field.</p>  | 01 |
| 14. | 2021/034 | <b>Post :</b> Security Officer                           | Level 10<br>(Rs. 56100-177500) | <p>Deputation: Officers of the Police Departments of the Central/State/U.T. Governments or officers of the Armed Forces including para Military Forces, holding analogous posts or with 2/3 years' regular service in a post in PB-2 GP 4800/GP 4600 or above, preferably having experience connected with security, handling agitations and strikes of employees.</p>   | 01 |
| 15. | 2021/035 | <b>Post :</b> Assistant Nursing Superintendent           | Level 10<br>(Rs. 56100-177500) | <p>Officers of the State/Central Government or Statutory/Autonomous Bodies holding analogous posts on regular basis;</p> <p>OR</p> <p>Senior Nursing Officer (Staff Nurse Grade-I / (Nursing Sisters)) with 3 years regular service in the Grade Pay of Rs. 4800/-</p> <p>And</p> <p>Possessing educational qualifications and experience as under:</p> <p>Essential: B.Sc Nursing (4 year course) form an Indian Nursing Council recognized Institute/University</p> <p>OR</p> <p>B.Sc (Post-certificate) or equivalent such as B.Sc Nursing (Post-Basic) (2 year course) form an Indian Nursing Council recognized Institute/ University.</p> <p>Experience: Six years' experience after B.Sc Nursing/B.Sc (Post-Certificate/B.Sc Nursing (Post-Basic) or equivalent from a recognized University/Institute in a minimum 200 bedded Hospital/healthcare Institute as Staff Nurse out of which at least 3 years as a Ward in-charge or Supervisor capacity.</p> <p>Desirable: M.Sc (Nursing) from an Indian Nursing Council recognized Institute/ University.</p> | 25 |

\*Number of posts is tentative and is liable to change based on Institute's requirements.

**Important Dates:**

- On-line registration of Applications Form starts from **07.07.2021**.
- Last date of submission of Application Form is **21.08.2021**.

**Instruction for Deputation Basis: -**

- Maximum age limit for applying for the afore said posts on deputation is 56 years as on last date of receipt of online application.
- The period of deputation shall not ordinarily exceed 3 years.
- Experience will be calculated by last date of receipt of online application.
- The Officers who fulfill the above qualifications/eligibility may submit their application online and **printout of online application should be sent through proper channel** with **ANNEXURE-A** to the **Deputy Director (Admin), All India Institute of Medical Sciences, Rishikesh-249203, Uttarakhand** so as to reach by \_\_\_\_\_.
- The envelope containing the application(s) should be super-scribed "**Application for the Post of \_\_\_\_\_ on Deputation basis.**"
- While forwarding their applications, it may be ensured that the particulars of the candidates are verified and that they fulfill the eligibility conditions. The qualification/eligibility prescribed is minimum requirement and the same does not automatically make candidates eligible for selection. Based on bio-data, the selection committee will short-list candidates who may be called for Interview. The candidates have to produce all relevant original documents as proof of details furnished in their application at the time of selection. Application of eligible officers may be forwarded through proper channel along with (a) Duly attested photocopies of Confidential Reports of the applicant (last five years); (b) Vigilance Clearance Certificate duly signed by an authorized officer clearly indicating that no disciplinary or criminal proceedings are either pending or contemplated against the officer concerned; (c) Statement showing the minor/major penalties imposed, if any, and (d) A certificate about the integrity of the Officer recommended for on Deputation. Application without vigilance clearance and attested copies of CR Dossiers will not be considered. The candidates have to produce all relevant original documents as proof of details furnished in their application at the time of interview. Application received not through proper channel will not be considered for interview.
- The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel & Training's O.M.No.6/8/2009-Estt. (Pay II) dated 17.06.2010, as amended from time to time.

**RECRUITMENT CELL  
AIIMS RISHIKESH**

**Certification by the Employer / Cadre Controlling Authority**

1. The information / details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that :

(i) There is no vigilance or disciplinary case pending / contemplated against Shri / Smt.

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(ii) His / Her integrity is certified.

(iii) His / Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

(iv) No major/minor penalty has been imposed on him/her during the last 10 years OR a list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

**Countersigned  
(Employer/Cadre Controlling Authority with Seal)**