



भारतीय विमानपत्तन प्राधिकरण
Airports Authority of India

क्षेत्रीय कार्यपालक निदेशक का कार्यालय
O/o The Regional Executive Director

No. AAI/ER/HR/Deptt. Exam/2021

Date: - 29/07/2021

CIRCULAR

Sub: - Filling up the vacancies in the grade of Sr. Assistant (NE - 6 Level) in various disciplines through Departmental Examination in Eastern Region.

In accordance with the provisions of Clause 22(v)(b) of Notified AAI R&P Regulations,2020 and subsequent circulars, it is proposed to fill up the following vacancies of Sr. Assistant (NE-6 Level) in the pay scale of Rs. 36000-110000/- through Departmental Examinations for Eastern Region: -

- 01 Senior Assistant (Operations) — 14 posts
- 02 Senior Assistant (Finance) — 06 posts
- 03 Senior Assistant (Electronics) — 09 posts

Applications are invited from eligible and willing departmental candidates who possess the requisite qualifications and experience as per R&P regulations,2020 and subsequent circulars to fill up the vacancies as detailed below:

01	Name of the Post	Senior Assistant (Operations) (NE-6)
	No. of Post	14 (SC -1, ST-2, UR -9, OBC-2 ,)
	Pay Scale	Rs. 36000— 110000/-
	Age	Upper age limit is 50 years as on 30.06.2021
	Educational qualification	Graduate with LMV license. Diploma in Management will be preferred.
	Experience	2 years relevant experience in the concerned discipline

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02	Name of the Post	Senior Assistant (Finance) (NE-6)
	No. of Post	06 (SC- 0, ST- 0, UR- 5, OBC-1)
	Pay Scale	Rs. 36000 — 110000/-
	Age	Upper age limit is 50 years as on 30.06.2021
	Educational Qualification	Graduate preferably B.Com. with computer training course of 3 to 6 months.
	Experience	2 years relevant experience in the concerned discipline
03	Name of the Post	Senior Assistant (Electronics) (NE-6)
	No. of Post	09 (SC-1, ST-1, UR- 6, OBC-1)
	Pay Scale	Rs. 36000— 110000/-
	Age	Upper age limit is 50 years as on 30.06.2021
	Educational Qualification	Diploma in Electronics/ Telecommunication/Radio Engineering
	Experience	2 years relevant experience in the concerned discipline

2. Interested eligible Departmental Employees working in Group "C" & "D" who are willing to serve at various airports under Eastern Region may submit their applications in the enclosed prescribed format "Through **Proper Channel**". The applications for the willing employees after proper scrutiny and certification may be forwarded in the enclosed proforma to email: **dpchrqer@aai.aero** followed by hard copies of the same by speed post to the DPC Cell, Department of HRM, Regional Headquarters (Eastern Region), Kolkata, on or before **31/08/2021** positively along with self-attested copies of Academic/Professional Qualification & Caste Certificate. If no application is received by the stipulated date, the information will be treated as NIL.
3. It may also be certified that no vigilance/disciplinary case is either pending/contemplated against the applicant. PAR grading for the preceding 5 years up to 2020-2021 may please be forwarded. Applications received after the last date or otherwise found incomplete will not be entertained.
4. In case of any dispute, English Version will be valid.
5. This issues with the approval of the Competent Author

 29/7/21
(Sudhamay Maiti)
General Manager (HR)

Encl: As above.

To

The Airport Director, AAI, NSCBI Airport, Kolkata/Bhubaneswar/Bagdogra/Behala/Berhampur/
Cooch-Bihar/Gaya/Jamshedpur/Jharsuguda/Pakyong/Patna/Port Blair/Raipur/Ranchi

Copy to: -

1. ED (HR), Rajiv Gandhi Bhawan, CHQ
2. Regional Executive Director, Eastern Region

Internal Distribution: -

1. All HODs/Section Units RHQ AAI, ER
2. Regional Secretary/Br. Secretary AAEU, Kolkata, ER/NSCBI Airport
3. Regional Secretary/Br. Secretary IAKU, Kolkata, ER/NSCBI Airport
4. Regional Secretary, AAI, SC/ST Employees Welfare Association-ER
5. Notice Boards/AAI website
6. The DGM (OL), RQ, ER for Hindi Version please. (Hindi version will follow)

 29/7/21

APPLICATION FOR THE POST OF SENIOR ASSISTANT () (NE- 6 LEVEL)
DEPARTMENTAL EXAMINATION-2021

1.	Name in Full (INBLOCKLETTERS) (as per Service Book)	
2.	Father's Name	
3.	Designation	
4.	Employee No.	
5.	Date of Birth	
6.	Community (SC/ST) (Self-attested copy to be enclosed)	
7.	Date of Appointment in CAD/NAA/IAAI/AAI	
8.	Present scale of Pay and Basic Pay	
9.	Educational Qualification (Self-attested copies to be enclosed)	
10.	Date of joining/promotion in the present Grade	
11.	Present Station of Posting	
12.	Experience	
13.	Willingness to transfer to any station Under ER, if selected	Yes/No

DECLARATION & UNDERTAKING

It is certified that the information furnished above is true & correct to the best of my knowledge and belief.

Place:

Date:

Signature of Candidate

CERTIFICATE

Certified that the above particulars have been verified from the service record of the above official and the same is found correct, thereby fulfill the eligibility criteria. It is also certified that no disciplinary/vigilance case is either Pending or contemplated against him/her.

SIGNATURE OF HOD OF HR
WITH NAME & DESIGNATION
(OFFICE SEAL)